

**THE UNITED REPUBLIC OF TANZANIA
PRESIDENT'S OFFICE
REGIONAL ADMINISTRATION AND LOCAL GOVERNMENT
REGIONAL SECRETARIAT TENDER BOARD- MOROGORO**



Invitation for Tenders (IFT)

Date: **26/09/2008**

Pre - Qualification Na. RAS /008/2008/09/G/02

**SUPPLY OF OFFICE STATIONERY AND FUEL INVITATION
FOR PRE QUALIFICATION**

1. The Government of Tanzania has set aside funds for the operation of the Regional Secretariat during the financial year 2009/2010.

It is intended that part of the proceeds of the fund will be used to cover eligible payment under the Contract for the supply of office stationery and fuel as follows.

| LOT. 1: GENERAL OFFICE STATIONERY AND ACCESSORIES | | COMPUTER |
|--|---|-------------------|
| ITEM | DESCRIPTION | QUANTITIES |
| RAS/008/2009/10 G/02 | Various items as per the schedule of Requirements | Various |
| LOT 2: | FUEL | |
| RAS/008/2009- 10/G/02 | As per Schedule of Requirements | Various |

2. The Regional Secretariat Morogoro invites sealed Pre - qualification from eligible suppliers of office stationery and fuel.
3. Bidding will be conducted through Commodity Procurement procedures specified in the Public Procurement (Goods, Works, Non Consultant Service and Disposal of Public Assets by Tender) Regulation 2005 - Government General Notice No. 97 and is open to all Bidders as defined in the Regulations.

4. Interested Pre - qualification may obtain further information from the Regional Secretariat Tender Board at the Office of Regional Commissioner Morogoro P.O. Box 650 from 8.00 am to 3.30 pm on Monday to Friday exclusive Saturdays, Sundays and Public Holidays.
5. A complete of Pre - qualification document is to be submitted with a written application to the address given under paragraph 5 above and open payment should be Tshs. 30,000/= in cash (Thirty thousand only) to the Regional Administrative Secretary.
6. All Bids in one original plus three copies filled and enclosed in plain envelopes must be delivered to the Regional Secretariat Tender Board, P.O. Box 650 Morogoro before 26 June, 2009 before 3.30 pm.

Bids will be opened promptly there after in the Public and in the presence of Bidders representatives who choose to attend in the opening at the Regional Commissioner's Office Conference Hall.

7. Late bids, portions of Bids, and electronic Bids will not be accepted. Bids not opened and not read out in the Public at the bid Opening Ceremony shall not be accepted for evaluation irrespective of the circumstances.

Secretary
Regional Secretariat Tender Board
MOROGORO